

# **REACH Tutorial ~ Registration Form 2017~2018**

Registration will be a non-refundable fee of \$75 per family. Registration is not complete without payment. Make checks payable to: Reach, Christine Filipek ~ 4961 Seneca Hwy., Clayton, MI 49235.

**Parents:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Email/s:** \_\_\_\_\_

\*All communication including billing is sent via e-mail

Mother's Cell Phone \_\_\_\_\_

Father's Cell Phone \_\_\_\_\_

Father's Work Phone \_\_\_\_\_

Mother's Work Phone \_\_\_\_\_

Emergency Contact (person other than parent) and phone/cell number \_\_\_\_\_

Who is allowed to pick up your child(ren)? \_\_\_\_\_

Does your child(ren) have any special needs we need to know about? If yes, please explain \_\_\_\_\_

Does your child(ren) presently take on-going prescription medication? If yes, please list \_\_\_\_\_

Does your child(ren) have any physical, emotional, or other problems that may affect his/her behavior? If so, which child(ren) \_\_\_\_\_

Please explain \_\_\_\_\_

Does your child(ren) have any allergies? \_\_\_\_\_

**Fill out one schedule per child, please remember to put in study halls if needed.**

**Student** \_\_\_\_\_ **Age/Grade** \_\_\_\_\_ **Email** \_\_\_\_\_

1<sup>st</sup> hour: \_\_\_\_\_

2<sup>nd</sup> hour: \_\_\_\_\_

3<sup>rd</sup> hour: \_\_\_\_\_

4<sup>th</sup> hour: \_\_\_\_\_

5<sup>th</sup> hour: \_\_\_\_\_

## Code of Conduct

- *Agreement to a Code of Conduct is required for all children participating in the REACH Tutorial.*
- All students will conduct themselves in a manner that reflects positively on home schooling and on our families at all times.
- No profanity, vulgar, or insulting language shall be used during any Tutorial class or function.
- No physical contact shall be tolerated that is harmful to either children or adults (hitting, slapping, pushing, biting, scratching, etc.).
- Students are expected to maintain academic integrity to ensure a successful learning environment for everyone; therefore, cheating is not tolerated and may be grounds for dismissal.
- Excessive and consistent absenteeism is subject to dismissal at the discretion of the teacher and Director. Parents will be contacted and if the issue is not resolved, student may be subject to dismissal.
- Clothing and accessories should not exhibit any words, slogans or pictures offensive in a Christian environment. Clothing that is too short, too tight or too low-cut is prohibited. No spaghetti straps, sleeveless shirts or tank tops. No boxer shorts that show. Shorts should reach the ends of the fingertips when arms hang extended at students' sides. Students who fail to comply with dress code may be asked to leave class.
- Students whose behavior is inappropriate during class or group activities will be lovingly corrected by the adult in charge. Parents will be notified of recurring discipline problems and expected to help the teacher by speaking with the child regarding his/her behavior.
- Students are expected to arrive on time and to be picked up on time. Students are expected to be attentive and respectful in class.
- Students should turn cell phones off during school hours. Cell phones should remain in purses or backpacks for the duration of the class. Students will not be allowed to make calls, play games on cell phones, or text during class on their phones
- REACH Tutorial is not responsible for loss or damage of a student's personal property, including electronics, dental appliance and jewelry.
- REACH TUTORIAL leadership will investigate complaints and determine consequences and/or continued participation when the above rules are not kept.

**Please discuss this code with your child(ren) enrolling in REACH Tutorial and return a signed copy with completed student application.**

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Student(s) signature** \_\_\_\_\_

***Please initial the following:***

As tutors, we are enhancing what you do at home, **but not replacing you as the primary teacher in your responsibility to home school.**

- Do you fully understand that you have the primary responsibility for your child(ren)'s success in education? \_\_\_\_\_
- I understand that REACH TUTORIAL is an independent group making use of the facilities at the pleasure of the church. \_\_\_\_\_
- Throughout the school year, REACH may post pictures of our students on the website. I agree that my child's picture may be posted (no last names used). \_\_\_\_\_ Please do NOT post ANY pictures of my child. \_\_\_\_\_
- I understand that a written intent of withdrawal is required to withdraw. Tuition fees will continue until receipt of written withdrawal. Once received, tuition will continue through month-end.  
\_\_\_\_\_

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